POSTER PRESENTATION EVALUATION FORM
Please note: this form will be given to the presenter after the event to provide feedback

Presenter(s): _____

Title: _____

Session & Time: _____

Please mark the score for each evaluation criterion below. When you are finished, combine the total points at the bottom for the overall score.

	Fair	Average	Good	Excellent
Format				
Appropriate font size and proper use of colors; easy to read	2	3	4	5
Balanced use of visual aids (e.g., not too much text or too many images)	2	3	4	5

Comments on Format:

Format Points = _____ /10

	Fair	Average	Good	Excellent
Presentation Content and Organization				
Presented adequate background information and relevant content	2	3	4	5
Presented easily accessible and jargon-free information	2	3	4	5
Presented meaningfully, logically, and purposefully articulated and structured content	2	3	4	5
Presented clear results (if applicable), significance and broader implications of research	2	3	4	5

Comments on Presentation Content and Organization:

Content Points = _____ /20

	Fair	Average	Good	Excellent
Delivery				
Clear and commanding voice showing variation and obvious preparation	2	3	4	5
Natural conversational tone with meaningful gestures and eye contact (if applicable)	2	3	4	5
Audience engagement, professional demeanor, and mastery of subject	2	3	4	5
Efficient time use within the allotted limits (up to 10 minutes)	2	3	4	5

Comments on Delivery:

Delivery Points = _____ /20

Comments *(may use back of paper as well)*

TOTAL SCORE = _____/ 50

What were the strengths of this poster presentation?
1)
2)
3)

Do you have any suggestions for improvement?
1)
2)
3)